Lock/Keeper Replacement Guide
for Andersen® 200 Series Gliding Windows

Important Safety, Assembly, and Installation Information

Every assembly and installation is different (windloads, structural support, etc.), and Andersen strongly recommends consultation with an Andersen supplier or an experienced contractor, architect, or structural engineer prior to the assembly and installation of any Andersen product. Andersen has no responsibility in regard to the post-manufactured assembly and installation of Andersen products.

⚠️ WARNING ⚠️
Use caution when working at elevated heights and around unit openings. Follow manufacturer's instructions for safe use of ladder and/or scaffolding. Failure to do so may result in injury or death.

⚠️ WARNING ⚠️
Follow manufacturer’s instructions for safe operation of hand/power tools. Always wear safety glasses. Failure to do so may result in injury and/or product damage.

⚠️ WARNING ⚠️
Windows and doors can be heavy. Use safe lifting techniques and a reasonable number of people with enough strength to lift, carry and install window and door products to avoid injury and/or product damage.

⚠️ WARNING ⚠️
Support sash during replacement procedure. Failure to support sash may result in personal injury, product, and/or property damage.

Parts Included
(1) Instruction Guide
(1) Keeper
(1) Lock
(4) Colored #6 x 1" Screws

Tools and Supplies
• Safety Glasses
• Phillips Screwdriver

Colored #6 x 1" Screw
Keeper
Lock
1. Remove and Replace Lock

- Unlock Sash.
- Remove screws from Lock using a Phillips screwdriver. Properly discard removed Lock and screws.
- Install replacement Lock using two Colored #6 x 1" Screws.

2. Remove Operating Sash

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**NOTICE**

Operating Sash must be removed to replace Keeper.

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**WARNING**

Sash must be supported during removal and installation. Failure to support Sash may result in personal injury, product, and/or product damage.

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**WARNING**

Use extreme care when working around window opening. Never leave a window opening unattended, especially when children are present. Falling from window opening may result in severe personal injury or death.

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**NOTICE**

Operating Filler is a two piece component. Left Operating Filler and right Operating Filler must be removed before removing Operating Sash.

- Open Operating Sash to full open position.
- Remove screws from right Operating Filler from the interior. Remove right Operating Filler. Keep screws and operator filler for reinstallation.
- Close and lock Operating Sash.
2. Remove Operating Sash (Continued)

- Remove screws from left Operating Filler from the interior. Remove left Operating Filler. Keep screws and operator filler for reinstallation.
- Open Operating Sash using both hands and remove by rotating top inward and lifting off of Sill Riser. Set Operating Sash aside in a safe location.

3. Remove and Replace Keeper

- Remove screws from Keeper using a Phillips screwdriver. Properly discard removed Keeper and screws.
- Install replacement Keeper using two colored #6 x 1" Screws.
4. Reinstall Operating Sash

**CAUTION**

DO NOT over tighten screws. Stripping of screw holes may occur.

- Reinstall *Operating Sash* following **Step 2** in reverse order.